

**Palm Beach County League of Cities, Inc.**  
**BOARD OF DIRECTORS MEETING**  
**Wednesday, October 26, 2016 at 10:00 a.m.**  
**Wellington Community Center**

**MINUTES**

**1. Call to Order, Roll Call, Welcomes, Introductions**

President Robert Shalhoub called the meeting to order at 10:00 a.m. Secretary Mo Thornton called the roll and a quorum was attained.

**Board members present were:** Robert Shalhoub, Keith James, Gail Coniglio, Robert Gebbia, Patti Waller, Robert Gottlieb, Leondrae Camel, Mike Mullaugh, Peter Noble, Jeff Hmara, Anne Gerwig, Ilan Kaufer, Kimberly Glas-Castro, Dawn Pardo **Absent:** Bill Thrasher, Joe Casello and Andy Amoroso

**Past Presidents in attendance were:** Steve Wilson, Todd Wodraska, Lisa Tropepe  
David Stewart and Susan Haynie

Also in attendance were: Chuck Stoddard, Laura Corry South Florida Water Management District; Ernie Cox Family Lands Remembered; League Counsel Jennifer Ashton, Keith Davis and Mitty Barnard, Corbett White Davis & Ashton, P.A.; and League Staff Richard Radcliffe, JeRiise Hansen and Crelle Prosper.

**2. Additions, Deletions, and/or Modifications to the Agenda**

**Modification: 5a. & 5a1. was moved after consent agenda.**

**Motion by Gail Coniglio and second by Dawn Pardo to approve the consent agenda. Motion carries unanimously.**

**3. Consent Agenda**

- a. **Minutes of Board Meeting, September 28, 2016**
- b. **September 2016 Financials**
- c. **New Associate Member Application – Arnstein & Lehr**
- d. **New Associate Member Application – Sustainable Palm Beach County**

**Motion by Peter Noble and second by Dawn Pardo to approve the consent agenda. Motion carries unanimously.**

## **5. Committee Report**

### **a. Policy and Procedures**

#### **1. Proposed Revisions of AIO, By-Laws and Policies**

Mayor Gail Coniglio informed the board she would be outlining the suggested changes to the Articles of Incorporation and By-laws. For Articles of Incorporation

- Article 5, Paragraph (A) recommendations were to clarify what Municipal members can vote and for Paragraph B (2) would be revised so that six board seats shall be available for Large Municipalities.
- Article Seven changes that were recommended which would clarify that nominations from the floor can only be made by the voting delegates.
- By-Laws suggested changes which included Article Two, Sections 1 and 4 and Article Eight, Section 1 which will be amended so that the Executive Director will create a draft agenda which must be approved by the President and that the President may work with the Executive Director to modify the agenda as needed.
- Article Two, Section 6 of the By-Law, will be amended to clarify that a quorum is 15 municipal members that are eligible to vote and Article Two, Section 7 proposed amendments is so that the Executive Director and the President will work together to determine eligibility of presenters/presentations.
- Article Three, Section 2 which will clarify that any nominations from the floor can be made only by the voting delegates of the Municipal members and that the approval of the slate shall be made by Municipal Members not the Associates or Ex Officio Membership.
- Article Four, Section 2A and 3 clarifies that a call for weighted voting shall be made by the voting delegate for Municipal Member.
- Article Seven, Section 2 will be revised so that six Board seats shall be available for Large Municipalities.
- Article Ten, Section 1 suggested amendment is that the chair of Ad Hoc Committees shall be chosen from the Municipal Members, not the associate members. Also Section 14 of Article Ten proposed amendment is that a working subcommittee will have its membership, purpose and duration set by the Board of Directors at the time it is created and that the board can appoint members to the working subcommittee that will best meet the needs of the League.
- Article Eleven, Section 2 proposed changes will allow the President to nominate a designee to the Florida League Board to serve in his/her place. Also, designee of the President to serve in his/her place would also be required to have this type of experience.

Mayor Coniglio also discussed proposed changes to the office policies. The revisions are that the Executive Director will receive an annual performance review regardless of the term of the contract. Mayor Gail Coniglio also informed the board of the changes being made the Palm Beach County League of Cities Advocacy Grant Program for those who would like to participate the League will pay for flight and hotel in FLC block in an amount not to exceed \$500.00 and lodging is eligible for reimbursement for up to two nights. Also only one reimbursement of up to \$500.00 per municipality shall be granted per fiscal year.

#### **4. Miscellaneous Business**

##### **a. FLC President Susan Haynie Initiative “Safe Cities, Safe Florida”**

President Susan Haynie informed the board that for her year as the President of the FLC her initiative would be Safe Cities, Safe Florida due to the events that had taken place in Orlando in the past year. She explained it was based on the vision that as an organization, the Florida League should strengthen each city’s ability to prevent, neutralize and respond to a threat. She went on to say that, there are three parts to the initiative: Education, Partnerships and Resources. President Haynie went on to describe the different educational symposiums, conferences, workshops, trainings and a summit that will take place during the year. Mayor Haynie went on to list the different partnerships that are important to know which included Federal and State Agencies, Social Services Groups and various Local Governmental Entities. President Haynie discussed the different resources that will be available including an online resource portal for best practices, a tool kit and to look for some articles about safety in Quality Cities Magazine. She also stated that FLC will you keep everyone up to date with the weekly email blast and videos posted on the website. President Haynie concluded by asking the League to pass a resolution supporting her initiative.

**Motion by Jeff Hmara and second by Robert Gebbia to support the resolution “Safe Cities, Safe Florida Initiative”. Motion carries unanimously.**

##### **b. Draft Letter Supporting the Rehabilitation of the Herbert Hoover Dike**

League Attorney reminded the board that last meeting she was instructed to write a letter supporting the expedited repairs to the Herbert Hoover Dike. The repairs are for public health, safety and welfare of the neighboring cities, protection of the infrastructure around the dike and to assist in preventing another algae situation.

**Motion by Keith James and second by Mike Mullaugh to approve the draft letter supporting the rehabilitation of the Herbert Hoover Dike. Motion carries unanimously.**

There was discussion.

**Motion by Leondrae Camel and second by Gail Coniglio to support drafting a resolution seeking support from other leagues to support the Herbert Hoover Dike Modification Study.**

##### **c. Letter Supporting the C-51 Priority Project Designation by the SFWMD**

President Shalhoub informed the board of the C-51 Project Designation letter.

There was discussion.

**Motion by Keith James and second by Mike Mullaugh to approve the C-51 Reservoir Pilot Alternative Water Supply Project letter.**

There was discussion.

**Subsequent motion by Gail Coniglio and second by Anne Gerwig to approve the C-51 Reservoir Pilot Alternative Water Supply Project letter with “Broward” being removed from the third paragraph. Motion carries with four dissenting.**

## **5. Committee Report**

### **b. FLC Policy Committees**

#### **1. Urban Administration**

Councilwoman Dawn Pardo informed the board that the committee discussed seven issues and in the end, the committee decided on three priorities: Public Records, Municipal Elections and Short Term Rentals.

#### **2. Transportation & Intergovernmental Coordination**

Mayor Susan Haynie informed the board that the committee discussed four issues: Municipal School Districts, Autonomous Vehicles Liability, Transportation Funding and Unmanned Aircraft Systems. She informed the board at the next committee meeting they will decide on two to make as priorities.

#### **3. Finance, Taxation & Personnel**

Councilmember Robert Gebbia informed the board that the committee discussed nine different issues and decided on five to be priorities: Worker's Compensation, Communication Sales Tax, Local Business Tax, Local Government Infrastructure Surtax and Property Tax Issues.

#### **4. Energy, Environment and Natural Resources**

Mayor Dan Comerford informed the board that the committee discussed four issues: Reclaimed Water Policy, Beach Restoration Funding, Water Quality and Public Notice of Pollution Emergency Rule. He also informed the board at the next meeting they will decide on two to make a priority.

#### **5. Growth Management**

Commissioner Keith James informed the board that the Committee discussed CRA's, the Growth Management Process, Local Regulations of Noise on Waterways, Annexation, Ethics Laws, Economic Development and Impact Fees. He stated that at the next committee meeting they would narrow down the list to three or four priorities.

### **c. Sober Home Task Force**

Thomas Baird provided the board with an update regarding the task force. He stated there was legislation being drafted for the criminal law side and the civil law side. He explained that on the criminal law side the task force is seeking amendments patient brokering. Mr. Baird stated currently it is a third degree felony and the legislation would ask to change that to a first or second degree felony and also the legislation would prohibit unethical marketing.

Mr. Baird discussed that on the civil side that one of the legislation being drafted would make it mandatory for Sober Homes and there administrators to go through a certification process. There is also legislation that sober homes and there administrators to be licensed through different agencies.

**d. Education**

Chair Jeff Hmara provided the board with an update on the Education Committee. He informed them that since the last update that he and Executive Director Richard Radcliffe met with Rachel Ondrus from Palm Beach State College to discuss putting together an internship program for the college. Vice Mayor Hmara informed the board that the committee had two guest in attendance, Dr. Keith Oswald from the school board and Mr. John D’Agostino the Manager from Lake Park. He stated the different suggestions each guest gave, one regarding reaching out the baby boomers from different municipalities that soon will be retiring that may have more time for having an intern. He also stated the suggestion from Dr. Oswald regarding externships, which entails getting teachers during the summer to collaborate with different municipalities to become informed on how things work and bring it back to their students. Mr. Hmara also discussed different standards in helping elected officials engage more with the schools. Vice Mayor Hmara also discussed the request the committee sent out about Education Advisory Boards and from the municipalities that do have one, invite them to give the committee an overview.

**6. Legal Report**

None

**7. Executive Director’s Report**

Executive Director Richard Radcliffe informed the board about the Tri Cities BBQ being held December 2<sup>nd</sup> at the Pahokee Marina. He also stated that the League office will be updating the website.

**8. President Report**

None

**9. Special Presentations**

None

**10. Member Comments**

None

**11. Meeting Announcements: (Mark your calendar)**

- a. Board of Directors Meeting, Benvenuto’s Boynton Beach.....10 a.m., November 23<sup>rd</sup>
- b. General Membership Meeting, Benvenuto’s Boynton Beach .....Noon, November 23<sup>rd</sup>  
**(RSVP Required)**

**12. Adjournment** - The Board adjourned at 11:38 a.m.