

Palm Beach County League of Cities, Inc.
BOARD OF DIRECTORS MEETING
Wednesday, April 23, 2014 at 10:00 a.m.
Atlantis Country Club

MINUTES

1. Call To Order, Roll Call, Welcomes, Introductions

President Scott Maxwell called the meeting to order at 10:02 a.m. Mo Thornton called the roll and a quorum was attained.

Board members present were: Scott Maxwell, Steve Wilson, Dawn Pardo, Mo Thornton, Bill Manuel, Jerry Beavers, Robert Gottlieb, Bill Thrasher, Allie Biggs, Mike Mullaugh, David Levy (*arrived 10:15 a.m.*), Matt Willhite, Keith James (*arrived 10:15 a.m.*), Robert Shalhoub, Gail Coniglio and Todd Wodraska

Past Presidents in attendance were: Lisa Tropepe, Isaac Robinson, David Stewart, Susan Haynie and Ken Schultz

Also in attendance were Executive Director Richard Radcliffe; League Counsel Trela White, Esq., Corbett White & Davis, P.A.; Commissioner Carmine Priore, PBC Commission on Ethics; James Stormer, Melinda Collins, Jagan Bharadwaj and Tim Mayer, Department of Health PBC; Vice Mayor Robert Gebbia, North Palm Beach; Laura Corry, South Florida Water Control District; Drew Abrams, Special Fire Fighters Union Representative; Reagan Walker, Lake Worth Drainage District; Councilman Jeff Hmara, Royal Palm Beach; John Wilson, PBC Financial Management and Budget Director; Inspector General Sheryl Steckler and Debbie Brooks, Office of Inspector General PBC; Woodrow Hay, Boynton Beach Chamber of Commerce; Councilwoman Anne Gerwig, Wellington and League Staff Je'Riise Hansen.

2. Additions, Deletions, and/or Modifications to the Agenda

None

3. Consent Agenda

- a. Minutes of Board Meeting, March 26, 2014**
- b. Financial Reports for March 2014**

Motion by Robert Shalhoub and second by Dawn Pardo to approve the consent agenda. Motion carries unanimously.

4. Special Presentations

a. Inspector General (IG) Budget- Sheryl Steckler

Inspector General Sheryl Steckler started by thanking the municipalities. She stated that it has been an extraordinary year for the office and the municipalities and both groups “came a long way” and are “working well together”. Inspector General Steckler informed the board that her budget will remain at .3% of Palm Beach County’s budget. She reminded the board that the county commission has agreed to fund it. She continued by saying that there are very minimal changes from the current year’s budget. Ms. Steckler stated that if the lawsuit is resolved this year she anticipates the request for a budget amendment to add six additional staff members if the new IG sees fit. She elaborated by saying that there are currently 23 positions, with 29 positions being the most the office will reach this year. She informed the board that the IG office is receiving

more audit request than investigations and she has shifted the resources to accommodate those request. She stated that there are currently six auditors, three investigators and a few vacancies so that the new IG will have the room to hire their own people. Ms. Steckler explained that the new IG will be getting paid approximately \$30,000 more than her current salary but it has already been budgeted. Inspector General Steckler concluded by saying that they kept the budget tight and only hired to cover the needs of the office.

The League's Inspector General Budget Review Committee Chair Bill Thrasher informed the board that the committee reviewed the budget and have no comments.

5. Miscellaneous Business

a. Approval of the FY 2015 Budget & Dues (Municipal & Associate)

Finance Committee Chair Manager Mo Thornton informed the board that the committee is recommending a 2.5% municipal dues increase to fund next year's budget. She explained that there is little change from the previous year and that the League is still budgeting for the vacant Membership Director position. Executive Director Richard Radcliffe informed the board that the only significant change was the salary increase to the Administrative Office Manager based on performance. Committee Member Bill Thrasher added that a small amount will be used from reserves to help fund the FY2015 budget.

Motion by Gail Coniglio and second by Allie Biggs to approve the FY 2015 Budget and the associate and municipal dues. Motion carried unanimously.

b. Appointment to the Citizens Advisory Committee on Health and Human Services

Executive Director Richard Radcliffe informed the board that former Mayor of Lake Clarke Shores Dick Galeta has been the League's representative on the committee for approximately 10 years before retiring. Councilwoman Anne Gerwig of Wellington has expressed her interest in serving on the committee. Councilwoman Anne Gerwig was given an opportunity to inform the board of her background.

Motion by Matt Willhite and second by Robert Gottlieb to approve the appointment of Councilwoman Anne Gerwig to serve on the Citizens Advisory Committee on Health and Human Services. Motion carried unanimously.

c. Countywide Department of Health (DoH) Ordinance

Department of Health Environmental Public Health Director Tim Mayer provided the board with background information about himself. He informed the board that he is fairly new to Palm Beach County residing here for only 2 years but he has been with the Department of Health for 30 years and the last 12 years he has been the director of the Environmental Public Health section. Mr. Mayer informed the board that he is here to inform them of the changes that are being proposed to chapter 12 article 2 regarding the fees for the environmental public health section. He stated that the following sets of information were provided, the draft ordinance; the fiscal analysis, which provides the fees schedule; and a summary of the proposed changes with the explanation of why the changes were made. Mr. Mayer stated that he has two updates to make regarding the fees schedule provided. He stated that the first one is that the Foster Homes line item has been removed since the DoH will no longer be inspecting the foster homes. He stated it will now be done by the Department of Children and Family or a private provider. However he said that in the event the DoH decides to provide the foster home inspection in the future the fee will be in place. The other line item Mr. Mayer's informed the board about was the Community EH Class which he stated was over estimated and will be drop down to about half the current estimated amount.

There was discussion.

Motion by Bill Thrasher second by Bill Manuel to have “no objection” to the changes being proposed to the Department of Health Ordinance. Motion carries unanimously.

6. Committee Reports

None

7. Legal Report

Attorney Trela White informed the board of a Commission on Ethics Advisory Opinion, in which the question was asked if a municipal elected official was prohibited from participating and voting on an ordinance that affected the development where the elected official lives. The commission advised that if the elected official's interest is less than 1%, they can vote.

Ms. White informed the board that IG Funding Lawsuit was postponed and a trial date will be assigned on July 25, 2014.

Ms. White informed the board that there have been no updates on either the Red Light Camera case or the South Florida Water Management District case.

8. Executive Director's Report

Executive Director Richard Radcliffe informed the board that he will be holding a board orientation at the Hilton Airport in West Palm Beach and anyone who would like to attend should inform him.

Mr. Radcliffe reminded the board that the annual Installation Gala will be on May 21st at the Kravis Center and informed everyone that FLC President P.C. Wu will be doing the installing and Clarence Anthony will be the keynote speaker.

Mr. Radcliffe informed the board that the county will be creating a search committee to fill the County Administration position which will become vacant upon the retirement of current Admin. Bob Weisman. He stated the League may have a seat on the committee and for anyone who would like to serve to contact him.

Mr. Radcliffe updated the board on the progress of the Water Taxi Ordinance, informing them that ordinance has passed its first reading and will be up for 2nd reading on May 20th.

Mr. Radcliffe informed the board that the eight cities met along with the Executive Director Danny Martell of the Economic Council regarding the ½ penny sales tax for infrastructure. He stated that it was the consensus of the group to meet again to discuss ways of obtaining funding for infrastructure and encouraged anyone who would like to participate to contact him.

Mr. Radcliffe stated that on a conference call with FEMA he requested FEMA provide him with the information that the municipalities provided to them and to inform him on what will be assimilated into the maps. He stated that FEMA followed thru and provided the information which he passed on to the technical committee and can provide the information to others upon request. He stated some of the information that the municipalities sent to FEMA that is not digitally or publishing ready may not be incorporated into the maps. He informed the board that the draft maps should be available around the second week in July.

Finally, Mr. Radcliffe reminded the board of the Elected Officials Workshop that will be taking place after the General Membership Meeting. He informed the board of the speakers and what the topics will be. He stated that there will also be a networking opportunity after the workshop.

9. Member Comments

Mayor Gail Coniglio spoke regarding the Solid Waste Authority (SWA) proposal asking Commissioner Keith James if he still had any concerns since the proposal went before the BCC. Commissioner James informed Mayor Coniglio that his concerns still remained. He stated that the proposal was passed with a 4-3 vote with the language for a RFP to be brought back to the board for review. Vice Mayor Robert Shalhoub suggested that the League take a position, objecting to the importing of waste from outside the county. He stated that the concerns of the wear and tear of the deterioration of the roads should be taken into consideration.

Motion by Robert Shalhoub second by Keith James for the League to send a resolution to SWA objecting to the proposal of Facility #2 Excess Capacity.

There was discussion.

The motion was amended for the resolution to object to the releasing on an RFP until more information was provided. Motion maker Robert Shalhoub and second Keith James accepted the amended motion. Motion carries unanimously.

President Maxwell suggested that the board invite SWA to a special board meeting to answer the questions and address concerns board members have.

Mayor Susan Haynie informed the board that the Palm Beach County MPO has joined forces with the Broward County MPO to apply for a Tiger Grant to pay for the safety improvements for the railroad crossings on the FEC Rail. Mayor Haynie stated that both groups traveled to Washington DC last week and met with the U.S. Department of Transportation for assistance with the grant application which is due on April 28th. She informed the board that they will be asking for \$20 million for the 150 crossings in the two counties. Mayor Haynie stressed that the improvements are due to the increase of freight traffic on the FEC because of the improvements to the Port of Miami and the potential re-dredging of Port Everglades and not All Aboard Florida project. She stated that they will find out in October if the grant was approved.

10. Meetings Announcements

- a. Installation Gala, Kravis Center11:30 p.m., May 21st
- b. Board of Directors Meeting, Royal Palm Beach Cultural Center.....10 a.m., June 25th
- c. General Membership Meeting, Royal Palm Beach Cultural CenterNoon, June 25th

11. Adjournment - The Board adjourned at 11:21 a.m.