

**Palm Beach County League of Cities
GENERAL MEMBERSHIP MEETING
Wednesday, February 20, 2013, 12:00 p.m.
International Polo Club Palm Beach – Wellington**

MINUTES

1. Call to Order, Invocation, Flag Salute, and Welcome

President Todd Wodraska called the meeting to order at 12:00. Bill Thrasher gave the invocation.

President Wodraska introduced Wellington Mayor Bob Margolis who welcomed the League and its members to Wellington.

2. Roll Call Cities, VIP and Introductions

Secretary Mo Thornton called the roll and a quorum was attained.

Cities represented were: Atlantis, Belle Glade, Boca Raton, Briny Breezes, Cloud Lake, Delray Beach, Greenacres, Gulf Stream, Haverhill, Highland Beach, Juno Beach, Jupiter, Jupiter Inlet Colony, Lake Clarke Shores, Lake Park, Lake Worth, Lantana, Manalapan, North Palm Beach, Ocean Ridge, Pahokee, Palm Beach Gardens, Palm Beach Shores, Palm Springs, Riviera Beach, Royal Palm Beach, South Palm Beach, Wellington and West Palm Beach. **Absent were:** Boynton Beach, Glen Ridge, Golf, Hypoluxo, Loxahatchee Groves, Mangonia Park, Palm Beach, South Bay and Tequesta.

Palm Beach County Commissioner Jess Santamaria, Wellington county representative, was there and spoke to the membership.

President Wodraska acknowledged new appointed League of Cities board member Deputy Vice Mayor Angeleta Gray of Delray Beach and newly appointed elected official Commissioner Christina Morrison also of Delray Beach. He also acknowledges those elected officials who won their seat unopposed: himself in Jupiter, Keith James of West Palm Beach, Isaac Robinson of West Palm Beach, and Donald Clayman of South Palm Beach.

The President recognized elected officials Martha Webster of Royal Palm Beach, Steve Hockman of Lake Park and Diane Walker of Pahokee who will be running in the March election.

President Wodraska introduced new members Andrew Fierman of Marcum LLP and Jim Ferrara of Shraiberg, Ferrara & Landau, P.A. and they were given an opportunity to speak with the membership about the nature of their businesses.

3. Additions, Deletions, and Modifications to the Agenda - None

4. Consent Agenda

a. Minutes of the January 23, 2013 General Membership meeting

Motion and second to approve the Consent Agenda. Motion carried unanimously.

5. President's Report

President Wodraska used his report as a gateway to introduce the speakers. The President spoke about a panel he sat on with Congressman Ted Deutch and Mayor Steve Abrams doing a Q and A regarding national politics. He expressed his gratitude to being a part of local politics which is the area where most people ask questions about. Questions regarding items that affect them on a daily basis like what is going on around the corner of their houses or where a new development will be build and its effects on them. The President stated that local elected officials are fortunate to see and work closely with their constituents. He reminded everyone that when he was sworn in as President of the League that his goal was to bring different groups together to collaborate and share ideas and pick the best practices. For example; the school board has been supportive in bringing forth agenda items in regards to safety in the schools. He is trying to set the stage to bring folks together to talk about ideas that may be taken back to the municipalities. The President went on to introducing the presenters Josh Long of Gunster, P.A., Jeff Brophy from Land Design South and Don Hearing from Cutler & Hearing who will speak on Collaborations for Efficiencies and Best Practices.

6. Presentations -

Presenters Josh Long of Gunster, P.A., Jeff Brophy of Land Design South and Don Hearing of Cutler and Hearing spoke about White Paper. Mr. Long provided some background information on White Paper stating it started when The Economic Council of Palm Beach County commissioned a study to review the Regulatory Climate on Palm Beach County. With poor results, a fact finding search began to try and change that. Information was gathered from workshops, surveys and one on one interview with development professionals in Palm Beach County. After the information was gathered a voluntary subgroup comprising of five (5) private sector and five (5) public sector planners was formed. The subgroup created a useable format from the raw data called White Paper, which is a tool for all of Palm Beach County to be use, both by the public and private sector agencies. 48 best practices were identified and breakdown into seven (7) different groups. The seven groups were: Customer Service, Communication, Interpretation, Documents, Organizational Process, Technology and Training.

The subgroup specifically looked at the Documents and Flow Chart section and did a study based on what is available from each municipality. The similarity, differences and the effect it will have on the applicants. The cost to process the application and the approval schedule. Mr. Brophy stated the subgroup recommendation of the White Paper is concurrent review for building permits, engineering and planning and zoning plans; and look at how the existing process can be streamlined. The group also recommended an easy to understand approval process and schedules that are easily available on websites with clear submittal requirements outlined. The subgroup's second item was the electronic applications. With technology that is available organizations may become paper less in the future, the concern then lies in finding the most effective and efficient way to make the transition consistent with everyone. One success story is that of the Universal Building Permit Application, which the County and several Municipalities have signed on to. It has made it easy for everyone to be consistent across jurisdictions in regards to the predictability and what is required and the review process. The question that the group now faces is how to push and have it moved into the Regulatory Review Process and Planning and Zoning realm. The County has already started looking into applications that will accommodate the White Paper. Also, the City of Boca Raton has been progressive in trying to move their Electronic Building Review into the Planning and Zoning realm.

Don Hearing stated the benefit of the collaboration is to bring possible business to Palm Beach County and be competitive on a global market. Mr. Hearing mentioned informed the membership that he co-chairs the Six Pillars Business Competitiveness Task Force. The Uniformed Builder Contractor Permit Application form for Palm Beach County is currently being utilized by about half of the municipalities in the County. They are now collaborating with Rebecca Caldwell from Palm Beach County along with the City of West Palm Beach to create a Uniform Contractors Registration form.

Mr. Hearing encourages everyone to read the White Paper and see how it may benefit your municipality and the pros of electronic applications. He informed the membership of the next Six Pillars Committee meeting which will be held on March 1st in Palm Beach Gardens. At the committee meeting there will be a tour of the new EOC (Emergency Operation Center) that was a collaboration of three cities to have a common police dispatch and dispatch operation center.

7. Miscellaneous Business

a. Ratification of Board of Directors Large City Vacancy

President Wodraska reported that at its meeting that morning, the Board of Directors appointed Delray Beach Deputy Vice Mayor Angeleta Gray to fill the large city vacancy on the Palm Beach County League of Cities Board of Directors. Ratification by the General Membership is required.

Motion and second to ratify the appointment of Deputy Vice Mayor Angeleta Gray to the Board of Directors. Motion carried unanimously.

b. Ratification of Appointment to the Water Resource Task Force

President Wodraska reported that at its meeting that morning, the Board of Directors appointed Royal Palm Beach Councilmember Jeff Hmara to the regular seat on the Water Resource Task Force. Ratification by the General Membership is required.

Motion and second to ratify the appointment of Councilmember Jeff Hmara to the regular seat on the Water Resource Task Force. Motion carried unanimously.

c. Ratification of Appointment to the Water Resource Task Force Technical Group

President Wodraska reported that at its meeting that morning, the Board of Directors appointed West Palm Beach Environmental Resources Manager Patrick Painter to the Water Resource Task Force Technical Group. Ratification by the General Membership is required.

Motion and second to ratify the appointment of Patrick Painter to the Water Resource Task Force Technical Group. Motion carried unanimously.

d. Ratification of Appointment to the Fire Rescue Level of Service Committee

President Wodraska reported that at its meeting that morning, the Board of Directors appointed Riviera Beach City Manager Ruth Jones to the fire Rescue Level of Service Committee. Ratification by the General Membership is required.

Motion and second to ratify the appointment of City Manager Ruth Jones to the fire Rescue Level of Service Committee. Motion carried unanimously.

e. Ratification of Appointment to the Commission on Ethics Ordinance Drafting Committee

President Wodraska reported that at its meeting that morning, the Board of Directors appointed Atlantis Manager Mo Thornton and Gulf Stream Manager Bill Thrasher to the Commission on Ethics Ordinance Drafting Committee. Ratification by the General Membership is required.

Motion and second to ratify the appointment of Atlantis Manager Mo Thornton and Gulf Stream Manager Bill Thrasher to the Commission on Ethics Ordinance Drafting

Committee. Motion carried unanimously.

8. Legal Report

Case Number SC11-1166 Loud Car Stereo law: The Florida court has ruled that the law prohibiting the blasting of loud music from a car stereo as unconstitutional. The court called the law "overbroad and an impermissible content-based restriction.

In regards to the Inspector General Funding Lawsuit, the Inspector General filed a motion to intervene in the lawsuit as an actual party that was denied by the trial judge. An oral argument has been expedited and is scheduled for March 19.

9. Executive Director's Report

Executive Director Richard Radcliffe stated the White Paper report will be posted on the website and that the municipal Gas Tax Maps are available. Mr. Radcliffe mentioned that this meeting would be a long time member of the League, Butch Carter of Waste Management, last meeting before he retires. Thanks were given to the Solid Waste and Recycling Associates; Republic Services, Waste Management and Southern Waste Systems for their contributions to the scholarship fund. Mr. Radcliffe reported on the Community Violence Forum, which he attended with Vice President Martha Webster. At the forum the Sheriff's office is asking for \$2 million from the County to invest in a Violence Prevention Task Force. The forum also showcased the video "Run, Hide, Fight", the three actions that can be taken in the event of violence in the work place, which can be found on YouTube. Mr. Radcliffe listed upcoming conferences which he will be attending and would like anyone who will also be in attendance to let him know. They are the FLC DC Fly-In February 26-27, Palm Beach County Day March 5-6 and FLC Legislative Action Day March 19-20. Mr. Radcliffe gave brief updates on the following bills: Sober House bill is moving forward former board member Senator Jeff Clemens has sponsored it in the senate and Tampa Representative Jamie Grant has sponsored it on the House side. The Yankee Town legislative is moving slow. The board approved an Amicus Brief supporting the City of Boca Raton on this issue on that bill. House Bill 733, which subjects municipally owned utilities to the Public Service Commission if you provide services anywhere outside your boundaries. Every Monday at 9am starting March 4, the FLC will be doing a conference call which they will provide legislative updates. The EOC did a mock storm "Hurricane Waldo", to do a dry run of the Post Disaster Recovery Plan.

10. Member Comments

Jon Levinson of REL Enterprises informed the members about the Leadership Florida class. More information and to register can be done at www.leadershipflorida.org. Mr. Levinson also mentioned Connect Florida for 21-39 year olds, which preps people to be leaders around the state.

Kathy Sorenson from the Good Government Initiative at the University of Miami informed about a program for state and local elected officials from Monroe to Palm Beach County. They are accepting application. Ms. Sorenson mentioned that Jeff Hmara of Royal Palm Beach and Wendy Harrison of Jupiter were a part of the last class given. Classes start at the end of August to Mid November and it will move around the reason.

11. Upcoming Meetings – March meetings will be at the St. Lucy's Catholic Church in Highland Beach

12. Adjournment – The meeting was adjourned at 1 p.m..